

CHESTERFIELD BOROUGH EDUCATION COMMITTEE

Education Department,  
Town Hall,  
Chesterfield.

31st May 1968

To the parents of \_\_\_\_\_

Dear Sir and Madam,

In accordance with the scheme of transfer from primary to secondary schools which was described in the letter which I sent to you early in the school year, allocation of places in secondary schools of the Borough for the educational year commencing on Monday, 9th September, has now been made. It has not been possible to give all parents their first choice of school, but in every case where parents have complied with the request to indicate four preferences, one of the four preferences has been given. In cases where parents did not comply with this request, but only indicated one or two choices, it has sometimes been necessary to allocate a place in a school not mentioned.

\_\_\_\_\_ has been allocated a place at

CHESTERFIELD School, and I hope he/she will be happy and successful there.

In due course, you will be receiving from the Headteacher an invitation to go to the school and discuss your child's future education. I hope you will take advantage of this invitation in order to ensure continued co-operation between home and school, which is so important throughout a child's school life.

Yours faithfully,

*B. Matthews*

Borough Education Officer

PLEASE TURN OVER

CHESTERFIELD BOROUGH EDUCATION COMMITTEE

Memorandum of information for the parents of pupils transferring from Primary to Secondary School.

1. Books and Stationery provided for use in the Secondary School will remain the property of the school.
2. Transport
  - (a) Resident within the Borough

If a child's home is more than three miles from school by the nearest available walking route, free conveyance by bus will be allowed. Application forms may be obtained from the Headteacher of the child's primary school or from the Education Department, and must be returned to the Education Department, Town Hall, Chesterfield, before 30th June.
  - (b) Children resident outside the Borough

Although children resident outside the Borough may attend Borough Secondary Schools, parents should not assume that free transport will be granted. If there is a nearer suitable Secondary School to the child's home, he/she may not necessarily be entitled to free transport to a Borough School. Applications on this basis may be made on forms obtainable from the Headteacher of the child's Primary School or from the Education Department, and must be returned to the Education Department, Town Hall, Chesterfield, before 30th June.
3. Free Meals and School Uniform Grants will be allowed in necessitous cases in accordance with an income scale approved by the Education Committee. Application forms may be obtained from the Headteacher or from the Education Department.
4. Maintenance Grants will not be available until after the end of the term in which the child reaches the statutory school leaving age, i.e. from the beginning of the summer or autumn terms, as the case may be, and not as from the actual date of his/her fifteenth birthday. These grants will be available at varying rates, according to parental income, to enable the pupil to remain at school to take advantage of extended courses.

Brookside,

Headmaster  
W.E. Glister, M.A. (Oxon.), J.P.

Chesterfield.

10th June, 1968.

Dear Parents,

I understand that your son is coming to this School next term. I hope that he will profit by, and enjoy, his time with us. The following information will answer some of your questions.

1. Next term begins on Monday, 9th September at 8.50 a.m. New boys will be met by Prefects and conducted to their rooms.
2. School hours: Morning School - 8.50 to 12.20  
Afternoon School - 1.30 to 3.30.
3. Absence: A boy should not be absent from school without permission except in the case of illness. All boys returning after absence must bring a note signed by the parent explaining the absence.
4. Health: If a boy is not able to take part in the normal physical training and games programme and/or swimming, a note should be sent to Mr. Hodge, the Lower School Master, at the beginning of term. In the case of slight illness e.g. a cold, a note on that day to the Form Master will suffice to excuse a boy P.E. or games for that day.
5. Reports: A report is given at the end of each term showing the progress in each subject during the term.
6. Sports: Every boy in the School will have the opportunity of playing football or cricket once a week. On Saturdays the School teams - 1st, 2nd, Under 15, Under 14 and Under 13 - play their matches and voluntary games are arranged. Association football is the first winter game but opportunity will be given to play Rugby football or hockey later in the school career.
7. Dress: The School uniform consists of a House cap, school blazer, grey flannels or shorts, House tie, and a quiet pullover. It is a rule of the School that boys below the Fifth forms must wear a cap going to and from school. I hope that all boys will be proud to wear their school colours. For sports your son should have gym. shoes, gym. vest, football boots, swimming gear. PLEASE SEE THAT ALL CLOTHING IS MARKED WITH THE BOY'S NAME. If clothing is lost it is impossible to return it unless the article is named. At the present time much lost property is unclaimed. There will be a House inspection to persuade boys to care for their clothes. If there is any difficulty over school uniform it is possible to apply for a grant.
8. Maintenance Allowances: When a boy reaches the age of 15 maintenance allowances may be applied for, but in the meantime only necessitous clothing and uniform grants are made. Applications should be made to the Borough Education Officer, Town Hall, Chesterfield.
9. Meals: School dinners are available and tickets for these should be purchased on Monday of each week. The cost is 1/6 per day i.e. 7/6 per week. In cases of financial difficulty application can be made to the Borough Education Officer for free dinners.
10. Transport: Free bus tickets will be obtained by the Authority for all boys who live more than 3 miles from the School. Parents who wish to claim free travel should complete and return the form supplied by the Education Office in accordance with their instructions.
11. School Houses: There are six Houses in the School - Bradley (Light Blue), Clarke (Gold), Foljambe (Dark Blue), Heathcote (Green), Large (Purple), Lingard (Red). You may wish your son to be placed in a particular House because of family connections. If so please let me know at once, giving the reasons. Unless there are family connections boys will be allocated to Houses and this will be made known at the interview.

12. Out-of-school activities: There are many societies meeting after school hours and much of the value of school life lies in the contribution made to, and therefore received from, these activities. More and more outside bodies, such as Universities, and Colleges of Education, are asking for detailed information of a boy's share in these activities. Our present list includes Debating Societies, Sophomore Society, Elizabethan Society, Erasmus Darwin Society, Orchestra, Choir, etc.
13. Length of school life: It may seem strange to mention this subject before your son commences at the School but I believe it to be of supreme importance that right from the start ~~your son's attitude and approach~~ to his school life should be that he is determined to realise fully the academic ability which he possesses. At a Grammar School, both in the form and corporate life, the most valuable years are between 16 and 18, when a boy can hope to hold a position of responsibility and authority and to do work of scholarly interest and initiative.
14. Homework: I hope that parents will co-operate by giving facilities for the homework to be done in a quiet room. The amount set will never be excessive and should not take more than 1 hour 15 minutes in the first year. Please let me know if your son is worried in any way and if too much time is being spent on his work.
15. Conduct: I am convinced, as I am sure you are, that one of our main functions is to give moral training. School rules are not elaborate but a high standard of behaviour is expected at all times whether at School or in the town. I want a boy to be proud of belonging to the School and I want the School to be proud of him.

I should be grateful if you would return the enclosed form immediately.

Yours sincerely,

*W. Z. Auster*

Chesterfield School,  
Brookside,  
Chesterfield.

Tel.No.  
Chesterfield 68115

Headmaster:  
W.E.Glister, M.A. (Oxon.), J.P.

18th June, 1968.

Dear Parents,

Each year we invite the boys who will be joining this School in September to visit us for an afternoon during this term. This helps to remove some of the nervousness which is felt when a boy transfers from the Primary School to a Secondary School.

I shall be very glad to see all the new September entrants on the afternoon of July 4th at 1.45 p.m. If you can make arrangements for them to be at the Storrs Road entrance to the School between 1.30 and 1.45 I will see that they are met. They will be shown round the School and I shall do all I can to allay any worries or fears. After lemonade and biscuits they will be free to leave at 3.30 p.m.

Yours sincerely,

*W.E. Glister*

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